# 4b – Post-production workflow

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| Workflow item | Description | Tutorial link |
| Upload footage | Upload the footage you have captured onto a computer or cloud. | N/A |
| Download footage | Raw footage is imported into editing software, for example Adobe Premier. | [Create a project and import a clip on Premier Pro](https://helpx.adobe.com/au/premiere-pro/how-to/create-project-import-media.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:get-started/set-header:ccx-designer/playlist:ccl-get-started-1/en_AU.json&ref=helpx.adobe.com) |
| Get to know the editing software | Explore some tutorials on the basic tools and editing skills you will need to use. | [Explore Premier Pro panels](https://helpx.adobe.com/au/premiere-pro/how-to/work-explore-panels.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:get-started/set-header:ccx-designer/playlist:ccl-get-started-1/en_AU.json&ref=helpx.adobe.com)  [Learn editing skills](https://helpx.adobe.com/au/premiere-pro/how-to/create-edit-sequence.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:get-started/set-header:ccx-designer/playlist:ccl-get-started-1/en_AU.json&ref=helpx.adobe.com) |
| Assembly edit | Cut out the best takes from your footage and organise them into their own folder/s or workspaces. Get all the best takes on the timeline. | [Use and customize workspaces](https://helpx.adobe.com/au/premiere-pro/using/workspaces.html) |
| Rough cut edit | Edit your clips into a flow by trimming them. You can use temporary music and sound effects to help create narrative flow. | [Dynamic trimming](https://helpx.adobe.com/au/premiere-pro/how-to/dynamic-trimming.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:key-techniques/set-header:create-new-sequences/playlist:topic/en_AU.json&ref=helpx.adobe.com)  [Discover audio effects](https://helpx.adobe.com/au/premiere-pro/how-to/discover-audio-effects.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:key-techniques/playlist:topic/set-header:understand-audio-mixes/en_AU.json&ref=helpx.adobe.com) |
| Fine cut edit | This is where you polish the film by reviewing it multiple times for fine editing details.  The tutorials link provided has a wide range of topics including transitions and special effects. | [Premiere Pro tutorials (adobe.com)](https://helpx.adobe.com/au/premiere-pro/tutorials.html) |
| Lock off | Settle on the final film cut and do not change the film editing again. Ensure it is within time limit including with credits. | N/A |
| Grade | Grade the composition and sound design. | [Record a voice over and enhance audio](https://helpx.adobe.com/premiere-pro/how-to/work-with-audio-voice-over.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:get-started/set-header:ccx-designer/playlist:ccl-get-started-2/en_us.json&ref=helpx.adobe.com)  [Reduce noise and reverberation](https://helpx.adobe.com/au/premiere-pro/how-to/reduce-noise-and-reverberation.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:key-techniques/playlist:topic/set-header:understand-audio-mixes-more/en_AU.json&ref=helpx.adobe.com)  [Discover the Audio Track Mixter tutorials](https://helpx.adobe.com/au/premiere-pro/how-to/discover-audio-track-mixer.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:key-techniques/playlist:topic/set-header:understand-audio-mixes-more/en_AU.json&ref=helpx.adobe.com) |
| Online edit | Include titles and credits within the time limit. This is when the edit, the grade and the sound design come together. Also see extension activity. | [How to make an opening title](https://helpx.adobe.com/premiere-pro/how-to/opening-title.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/set-header:premiere-pro-projects/learn-path:key-techniques/playlist:topic/en_us.json&ref=helpx.adobe.com)  [Add photos, titles, and graphics to your video](https://helpx.adobe.com/premiere-pro/how-to/add-image-text-adjust-size.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:get-started/set-header:ccx-designer/playlist:ccl-get-started-1/en_us.json&ref=helpx.adobe.com) |
| Master | ‘Master the film’ means to export it out of your editing software. Test the file by playing it on another computer.  We recommend you export your file as an MP4. | [How to explore options for exporting media](https://helpx.adobe.com/premiere-pro/how-to/export-media-options.html?playlist=/services/playlist.helpx/products:SG_PREMIEREPRO_1_1/learn-path:key-techniques/playlist:topic/set-header:timeline/en_us.json&ref=helpx.adobe.com) |
| Delivery | Submit to your teacher.  If you are entering The Arts Unit CApture Film Festival, get final approval from your teacher before submitting your film and associated documents. |  |